



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD **UNOFFICIAL MINUTES
REGULAR MEETING**

WEDNESDAY, April 11, 2018

DISTRICT ADMINISTRATIVE CENTER
9801 W. VAN BUREN STREET
TOLLESON, ARIZONA

The Tolleson Union High School District No. 214 Governing Board meeting was called to order at 6:00 p.m. by Governing Board President Ms. Corina Madruga with the following members present: Mr. Devin Del Palacio, Vice President, Mr. Steven Chapman, Mr. Freddie Villalon (telephonically) and Dr. Kino Flores, Members.

2. Pledge of Allegiance

President Madruga led the Pledge of Allegiance.

3. Approval of the Regular Agenda

Mr. Chapman moved to approve the Regular Agenda; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 5-0.

4. Information Item

a. Superintendent Student Representative Council District-Wide Update

Copper Canyon High School students Karina Audon and Kevin Rosas, representing the Superintendent Student Representative Council, provided an update for each of the TUHSD schools.

Superintendent Gutierrez created the Superintendent Student Council last year, consisting of two students from each high school across our district. We meet monthly to discuss celebrations and concerns with a focus on student achievement, which is not only a focus from the Superintendent, but for us as well.

Karina Audon: I would like to share some of the celebrations we discussed at our last meeting:

- We are all working hard for AzMERIT, AP tests and year-end finals. This year, there are many opportunities for students to spend extra time preparing, with before and after-school tutoring and Edgenuity practice tests, just to name a few.
 - At La Joya, they held an AzMERIT RAP contest for students, after a teacher created one that was well received.
 - Sierra Linda had a cram session by Be A Leader Club with food and tutoring.
 - At Copper Canyon, teachers prepared packets for students to recap everything they've learned this year to be prepared for AzMERIT.
- Presentations of Senior Papers are currently being done in senior English classes across the district. I am finding the information shared to be very interesting. I must admit that it is a relief having mine completed!

- Seniors across the district are making those final tough decisions about where they want to continue their journey. Will it be a University? A local community college? Or perhaps a job using their CTE knowledge and skills? There is a lot of excitement as we are all making these choices.
- La Joya hosted the C-SPAN bus tour just before Spring Break. We discussed C-SPAN and government involvement with the Superintendent at our last meeting.
- We discussed school safety on our campuses at our last meeting. We shared our thoughts on recent events across the country and on our campuses. We generally feel safe and appreciate our teachers and principals reaching out and making changes, if needed, quickly. Students know that we have support, if needed. We would like to thank the governing board and Superintendent Gutierrez for making our safety a priority.
- Tolleson Union High School celebrated their 90th anniversary at an assembly and spirit day on March 2nd.
- We hear that you, as the governing board, and Superintendent Gutierrez have been invited to be the grand marshals in the Tolleson Whoopee Daze Parade, in recognition of the 90th anniversary of the school. The Tolleson Teen Council will be volunteering at the Whoopee Daze Festival April 20th through the 22nd. The theme this year is “a tradition for success.” There will be healthy challenges and competitions for kids with really good prizes and raffles.
- On Wednesday, March 7th Senator Lupe Contreras spoke to Tolleson High students during lunch about not texting while driving. After hearing his talk, students had the opportunity to enter a raffle for great prizes, like tickets for prom, limos, tux rentals, etc. Most other schools have had no texting while driving campaigns too.
- The Mayor of Avondale spoke to Westview students in JAG classes and seniors that signed up to attend, about politics, his job and life.

Kevin Rosas continued:

- I would like to share some great news from FCCLA:
38 students from across our district are national contenders and will represent each of our schools (yes, every campus has at least 1) in Atlanta, Georgia this summer!
 - 1 FCCLA scholarship (SLHS)
 - 1 FIDM scholarship (SLHS)
 - 4 GCU scholarships (1 SLHS, 3 WHS)
 - 1 GCC scholarship (WHS)
 - 4 Escoffier School of CA (CCHS, SLHS, TUHS, WHS)
 Congratulations Tolleson Union High School District FCCLA Culinary Arts, Early Childhood Ed, & Fashion students and many thanks to their teacher advisors!
- Proms are being planned and tickets sold at every campus. At Copper Canyon, we are hosting our prom at the Arizona Science Center. Our theme is “Under the Starry Night” which will be a magical night under the stars with amazing people and friends. All four floors will be open for us to explore during prom.

- Ms. Brielle Giesemann, Be A Leader Foundation High School Coordinator College Going Initiatives, shared the amazing success of the La Joya Be A Leader Club’s Scholarship Night on Friday evening, March 23rd. She wrote: “I have had the immense pleasure of working with Tracey Lott and Madison Stallard, juniors at LJCHS, for two years now through their participation in the Be A Leader Club and the Be A Leader Foundation. Tracey and Madison, have been dreaming of hosting a Scholarship Night since the fall, and worked hard to bring their dream into fruition. Their goal for the event was to help students and families better understand and to feel prepared to navigate the scholarship application process to fund their postsecondary educations. These two young women planned the most comprehensive workshop on scholarships that I have ever seen and that I would have expected from a seasoned college access professional. Tracey and Madison delivered the workshop with poise and confidence. I am so eager to see what both these young women and the rest of our Be A Leader students continue to surprise me with in the years to come! As a reminder, Madison is on our Superintendent Student Council and presented for you earlier this year.
- Fundraisers for Make-A-Wish have taken place across the district. At Copper Canyon, we held two assemblies to raise money for Make-A-Wish Foundation. Throughout the week we raised money through various activities, including collecting donations as cars dropped off students in our parking lot; tie-dye shirts were sold; and hosting karaoke during lunch. Everything will come to conclusion at an assembly on Friday to see if we have reached our goal.
- Underclassmen are preparing their campaigns to run for STUGO leadership positions for next year. Overall, student leaders need to know their audience and be one with their peers. They should be approachable and be aware of what’s happening and what’s important to the students on their campus. After some encouragement from Ms. Fisher, the STUGO Advisor, I decided to run for Copper Canyon STUGO President. No matter the outcome, it has been a good experience.
- It is an exciting time of year as our seniors are finishing up their high school years and juniors are gearing to take the lead on their campuses.

Thank you for allowing us this opportunity to share our highlights.

5. Celebrations/Recognitions

A. Copper Canyon High School

Mrs. Mindy Westover, CCHS Principal, shared a presentation that included a video highlighting academic achievement, and recognition of staff and students of the year.

| | |
|----------------------------------|---|
| Female Student of the Year: | Karen Peraza, 12 th Grade |
| Male Student of the Year: | Johnathen Koon, 12 th Grade |
| Classified Employee of the Year: | Anna Bloxton Administrative Assistant to the Principal |
| Certified Employee of the Year: | Frederick Miller Department Chair, Social Studies |

6. Summary of Current Events

Superintendent – Mrs. Nora Gutierrez

- AzMERIT has been going strong, with tomorrow as the final day of testing. I would like to thank our entire staff for supporting our students in preparing for and taking this important assessment. It truly takes everyone to make this happen, from bus drivers getting our students to school, cafeteria workers getting them fed, to our amazing IT team that made sure all of the computers and connections were working, to our administrators making sure their everything ran smoothly, and finally to our incredible teachers, who supported our students throughout the entire process. Thank you to our amazing staff!
- As you know our focus is on student academic achievement and supporting all students to complete their courses on time. We have increased opportunities for our students to complete their course work this year, including Fall, Winter and Spring Intersessions, as well as some campuses offering before and after school and even Saturday tutoring. I would like to share the results of the First Semester Intersessions with you. As you can see, 572 students attended Intersessions and other Instructional Intervention Programs and I am proud to report that 362 students received credit for their first semester courses. Student attendance has increased, with the support of their parents, teachers and counselors, this semester. We will know more about the Second Semester Intersession results at the end of the semester.
- We've had great media coverage about the Speak Up, Stand Up, Save a Life program at Westview High School. In the last couple of weeks, we have had stories air on ABC15, AZFamily, KJZZ and Univision. Ms. Nicole Biscotti, a Spanish teacher and PBIS Coordinator at Westview, has opened up her classroom and her Student Ambassadors have done a great job representing the school and their outreach efforts to students in an attempt to eliminate bullying at their school. A video was shown of one example of the media stories that ran.
- Student reporters from the Cronkite News Channel recently did a story on school SRO's and it turned out really well. The video has been posted on social media. Mr. Tim Madrid and Dr. John Renouard were interviewed for both stories, as well as the SRO at Westview.
- In a continuing effort to enhance our working relationship with the City of Tolleson, we hosted the first ever City of Tolleson State of the City Address presented by Mayor Anna Tovar, in our board room. It was a well-attended event with dignitaries from all of the surrounding municipalities. It showed the collaborative relationship between the city and it's schools.
- Recently, the City of Glendale brought Ranger, a community outreach dog, to Copper Canyon High School to visit with SPED students. Both the students and Ranger had a lot of fun. Ranger is the only dog of his kind for a municipal Parks and Recreation agency. Ranger is being trained in crisis intervention and therapy. He can also be used as an icebreaker for certain situations when interacting with individuals from all walks of life and ages, whether it be children at schools, seniors at the adult center or retirement homes, or public safety incidents that may involve people that need crisis intervention or a comfort dog. Ranger is not a law enforcement K9, however, he serves strictly as an asset and resource to the community.

- The Tolleson Union High School District is already thinking about Summer with its pool program. Our district is providing opportunities for Summer Pool Managers and Lifeguards. Jobs are already posted on our Human Resources page with approximate dates of May 24th through July 28th.
- Speaking of Summer, our Summer Academy for 2018 is in full swing with registration taking place as we speak. Ms. Nicole Baumgart reported recently in an update that our enrollment numbers have doubled in just one week! Credit Success Academy enrollments are at 475; Blended Learning Academy enrollments are at 82; and total course enrollments are at 557. These numbers are as of our last update and most likely have gone up since. There is a Summer School tab on our home page, as well as on every school's home page, with information on our Summer School offerings.
- I would like to end my comments by recognizing some University High students that attended Odyssey of the Mind, an international educational program that provides creative problem-solving opportunities for students from kindergarten through college. Team members apply their creativity to solve problems that range from building mechanical devices to presenting their own interpretation of literary classics. Odyssey of the Mind encompasses all of STEAM (Science, Technology, Engineering, Art and Mathematics). The following University High School students competed recently in the Central Phoenix Regional Tournament for Odyssey of the Mind. They are:
 - First Place Division III and going to state April 14th in Tucson - "Emoji this" problem
 - Emily Goblirsch, Senior
 - Taylor Sherman, Senior
 - Sandra Gonzales, Senior
 - Nguyen Lam, Senior
 - Third Place for Division III "Stellar Hang Out" Problem
 - Faith Cisneros, Junior
 - Daphne Guevara Martinez, Junior
 - Diego Martinez, Freshman
 - Megan McCain, Senior
 - Hector Beltran, Senior
 - Fatima Luna, Junior
 - First Place Division III and going to state April 14 in Tucson "Triathlon Travels" Problem
 - Victoria Cisneros, Sophomore
 - Skylar Perry, Sophomore
 - Feris Kury, Sophomore
 - Cesar Vasquez, Sophomore
 - Liz Vasquez, Sophomore

Those are just some of the highlights of our district since we last met. Thank you.

Governing Board Comments

Mr. Villalon said that this is a special day being able to hear all of the great things happening at Copper Canyon High School and across the district. He mentioned the RedForEd walk-ins that took place earlier today and the importance of funding education to help our kids become productive citizens.

Mr. Chapman shared that the NSBA Conference was great and he is hoping to bring some things he learned back to TUHSD. He attended the RedForEd walk-in at WHS this morning. He shared his appreciation of teachers staying with the District and supporting our students.

Mr. Del Palacio shared that the NSBA Conference was busy with excellent professional development. He said that he joined the RedForEd walk-ins at WHS and LJCHS this morning and that it was great to see the support for our teachers.

President Madruga enjoyed the NSBA Conference and afterward had the opportunity to be on a panel for LatinX2020. As a panel member, she heard what other districts across the country are doing and she was very proud seeing that TUHSD is doing it right and is an innovative leader in supporting our students, staff and community. She joined the RedForEd walk-in today at TUHS, along with Tolleson Mayor Anna Tovar and Representative Diego Espinoza. She thanked the staff for all they do for our students and community.

7. Public Participation

There were no public participation requests.

8. Approval of the Consent Agenda

Mr. Chapman moved to approve the Consent Agenda, after pulling David Reynoso, TUHS Mathematics/Resignation Pending Liquidated Damages, from item *1A – Human Resources – Personnel Items; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

CONSENT AGENDA * ITEMS

***1. Human Resources**

A. Personnel Items

ADMINISTRATIVE STAFF

Employment of Personnel for the 2017-2018 School Year

| | | |
|------------|----|--|
| Ceja, Juan | DO | Assistant Superintendent for Human Resources |
|------------|----|--|

Position Changes

| | | |
|---------------|------|---------------------------------|
| Valone, Peter | CCHS | Plant Manager from SLHS to CCHS |
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| Moya, Martin | SLHS | Plant Manager from CCHS to SLHS |
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CERTIFIED STAFF

Employment of Personnel for the 2018-2019 School Year

| | | |
|-------------------|-------|---------------------------|
| Jensen, Glenna | CCHS | English |
| Varela Jr., Luis | CCHS | Science (Integrated) |
| Cardenas, Natalie | LJCHS | English |
| Rasey, Daniel | LJCHS | History |
| Sharp, Brianna | LJCHS | Science (Anatomy) |
| Kellas, Kayla | SLHS | Mathematics |
| Nguyen, Danh | TUHS | Science (Biology) |
| Shadle, Alyssa | TUHS | Mathematics |
| Torres, Adrian | TUHS | PVA- Art/Ceramics |
| Killian, Vanessa | WHS | Physical Education |
| McKenna, Janice | WHS | Science (Biology/Anatomy) |
| Swiers, Brandon | WHS | Special Services |

Resignation

| | | |
|-----------------------------|-------|---|
| Cosgrove, Nicholas | CCHS | Science (05/25/2018) |
| Khoo, Li Pei | CCHS | Dance (05/25/2018) |
| Latten II, Aedee | LHA | Credit Recovery (5/25/18) |
| Addison, Christopher | LJCHS | Mathematics (5/25/18) |
| Baker, James | LJCHS | Special Services (5/25/18) |
| Hurtado, Abel | LJCHS | Mathematics (5/25/18) |
| Kreil, Cybill | LJCHS | Mathematics (5/25/18) |
| Maloy, Randi | LJCHS | English (5/25/18) |
| Martiny, Zachary | LJCHS | Social Studies (5/25/18) |
| Sciacchitano, Andrew | LJCHS | Mathematics (5/25/18) |
| Snapp, Emilee | LJCHS | Special Services (5/25/18) |
| Wallace, Missy | LJCHS | Special Services (5/25/18) |
| Beanland-Kirk, Lacy | TUHS | CTE – Info Technology/Marketing (5/25/18) |
| Fayson, Shirleeah | TUHS | CTE – Medical Foundations (5/25/18) |
| Kindell, Robyn | TUHS | Mathematics (5/25/18) |
| Lumumba, Bhoke | TUHS | Mathematics (5/25/18) |
| Maestas, Daisy | TUHS | English (5/25/18) |
| McCartney, Donette | TUHS | ELL Teacher (5/25/18) |
| Palma Jr., Victor Carlos | UHS | Mathematics (5/25/18) |

Retirement

| | | |
|--------------|------|-------------------|
| Stier, Nancy | TUHS | English (5/25/18) |
|--------------|------|-------------------|

Coaching Resignation

| | | |
|-------------|-----|-----------------------------|
| Soto, Steve | WHS | Varsity Cross Country Coach |
|-------------|-----|-----------------------------|

CLASSIFIED STAFF

Employment of Personnel for the 2017-2018 School Year

| | | |
|-----------------|------|---------------------------------|
| Faulkner, Staci | CCHS | Security Guard |
| Schad, Timothy | DO | Substitute Bus Driver |
| Mora, Rosa | DO | Instructional Assistant II |
| Owen, Alaina | SLHS | Instructional Assistant I- SPED |

Position Changes

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|-----------------------|-------|--|
| Duenas, Nancy | DO | From Substitute Bus Driver to Bus Driver |
| Rodriguez Jr., Carlos | DO | From Lead Security Guard to Warehouse Clerk |
| Wimberly, Anita | DO | From Substitute Bus Driver to Bus Driver |
| Serrata, Elisa | LJCHS | From Instructional Assistant II to Behavior Specialist |

Resignations

| | | |
|-----------------|------|---------------------------------------|
| Otero, Victoria | CCHS | Clerical Support II- Attendance Clerk |
| Bailey, Laura | DO | Substitute Bus Driver |
| Wilson, Sherita | DO | Substitute Bus Driver |
| Francis, Bianca | DO | Instructional Assistant II |

Spring Coaches

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|---------------|------|-----------------------------|
| Gomez, Sianna | SLHS | JV Softball Coach |
| Macias, Jose | SLHS | Assistant Baseball Coach |
| Wimmer, Mary | WHS | Assistant Girls Track Coach |

***2. Business Services**

A. Gifts and Donations

The District received the following donations, totaling \$2,116.00:

- Circle K - \$1,000.00 – for Principal miscellaneous supplies for WHS/Gas-A-Thon
- Westview Track and Field - \$1,116.00 – for equipment to be used for track meets and to train athletes for WHS Track and Field Team

B. Annual Contract Extension and Renewal of RFP #15-022-20, Job Order Contracting Services, with GCON, Inc., Sun Valley Builders, LLC., Caliente Construction, Inc. and Core Construction, Inc.

The Governing Board approved the annual contract extension and renewal through April 13, 2019 of RFP #15-022-20, Job Order Contracting Services, to GCON, Inc., Sun Valley Builders, LLC., Caliente Construction, Inc. and Core Construction, Inc.

C. Private Roadway and Bus Drop-off Agreement

The Governing Board approved the Agreement granting an easement to City of Tolleson over the new roadway.

***3. Superintendent's Office**

A. Travel Requests – Staff and Students

The following travel requests were approved:

| LOCATION | WHO | WHAT/WHEN/WHERE |
|-----------------|---|---|
| District Office | Jeremy Calles Chief Financial Officer | AASBO Spring Conference April 4-6, 2018 Aquarius Casino Resort Laughlin, NV and Mohave Community College Bullhead City, AZ |
| District Office | Gabriel Martinez Director of Facilities Management | AASBO Spring Conference April 4-6, 2018 Aquarius Casino Resort Laughlin, NV and Mohave Community College Bullhead City, AZ |
| CCHS | Track & Field Coaches: Larry Thomas, Kendrick Felix, Maurice Peoples, Melissa Tracy and approximately thirteen (13) student athletes | Mount Sac Relays April 18-22, 2018 Murdock Stadium on the Campus of El Camino College Torrance, California |
| TUHS | Coaches: Jason Wilke, Dan Hopper, Randy Babchuk, Dennis Rekedal, Chris Stanford, James Carver, John Alessi and approximately sixty (60) 10 th -12 th grade football players | Camp of Champions July 18-22, 2018 Winslow High School Winslow, Arizona |
| WHS | Tonya Lee, Athletic Director and Football Coaches: Nick Gehrts, George Burgess, William Chaffee, Rudy Pacheco, Stan Laroche, Daniel White, Matt Schock, Jordan Champion, Jason Fitch, David Maldonado and JV and Varsity football players | California Football Camp L.L.C. July 24-28, 2018 Vanguard University Costa Mesa, CA |

B. Second/Final Reading – Multiple Policies: DKA, GBEAA-E, GCCH, IHA-E, IHBJ-R, IIB-R, IKAB, JFAA, JFABD, JFABDA, JFABDA-R, JFABD-EA, JFABD-EB, JK-EA, JKD

The Governing Board approved the second/final reading of multiple policy revisions based upon recommendations proposed by the Arizona School Boards Association (ASBA) Policy Services Advisories No. 602, 203, 602 and 607-615 to: DKA (Payroll Procedures/Schedules), GBEAA-E (Staff Conflict of Interest), GCCH (Professional/Support Staff Bereavement Leave), IHA-E, Basic Instructional Program), IHBJ-R (Native American/Indian Education), IIB-R (Class Size Special Education), IKAB (Report Cards/Progress Reports), JFAA (Admission of Resident Students), JFABD (Admission of Homeless Students), New Policy JFABDA, JFABDA-R, JFABD-EA, JFABD-EB (Admission of Students in Foster Care), JK-EA (Student Discipline, and JKD (Student Suspension).

C. Second/Final Reading – Policy GCQC - Resignation of Professional Staff Members

The Governing Board approved the second/final reading of Policy GCQC (Resignation of Professional Staff Members).

D. Minutes – March 28, 2018 Regular Meeting

Approval of March 28, 2018 Governing Board Regular Meeting minutes.

Superintendent Gutierrez introduced the just appointed Assistant Superintendent for Human Resources, Mr. Juan Ceja. I am pleased to share with you that, after months of searching, I know we have found the right person for this position in Mr. Juan Ceja.

Mr. Ceja comes to us via the Liberty Elementary School District where he spent the past ten years. While with Liberty, he served as the Director of Human Resources for three years, the Executive Director of Support Services for five years, and, most recently, Deputy Superintendent for the past two years.

Prior to joining Liberty, Mr. Ceja was a member of the Union Elementary School District. He served one year as the Director of Human Resources and one year as a teacher at Union Elementary School. Mr. Ceja also spent two years teaching at Isaac E. Imes Magnet School in the Glendale Elementary School District. Before coming to Arizona, Mr. Ceja, spent four years teaching at Parmelee Avenue Elementary School in Los Angeles, California.

Mr. Ceja received his Bachelor's Degree in Sociology with a minor in Education from the University of California, Berkeley and a Master's of Business Administration from Arizona State University. Mr. Ceja is currently pursuing his Doctorate in Education Leadership and Innovation from ASU as well.

Mr. Ceja comes highly recommended and we are looking forward to the wonderful contributions he will bring to the District as the Assistant Superintendent for Human Resources.

Governing Board members welcomed Mr. Ceja to the District.

INFORMATION/DISCUSSION ITEM

10. Information/Discussion of Arizona School Boards Association (ASBA) Submission of Proposed Issues for Consideration for the 2019 Political Agenda; Appointment of Delegate and Alternate Delegate to Delegate Assembly

Information/Discussion only. Governing Board action is not required. Administration seeks Governing Board consideration of proposed action agenda items for the Arizona School Board Association's (ASBA) 2019 Political Agenda. Additionally, the Governing Board is asked to appoint a Delegate and Alternate Delegate to the September 8, 2018 Delegate Assembly. This item will be on the April 25th meeting agenda as an Action item for final consideration and recommendations.

Mr. Chapman suggested that the Board include specific language to provide additional state funding for nationally competitive salaries to attract, recruit and retain talented teachers.

Mr. Del Palacio asked if anyone else would like to represent the Board at the Delegate Assembly this year.

AGENDA ITEMS FOR FUTURE MEETING(S)

- April 14, 2018 - Work Study Session
- April 25, 2018 – Regular Meeting
 - Mr. Del Palacio requested to have a Resolution supporting RedForEd for consideration
 - Mr. Villalon requested to have an Update on the Custodial Services Pilot Program at TUHS/UHS
- May 9, 2018 – Regular Meeting
- May 30, 2018 – Regular Meeting
- At a future meeting:
 - Mr. Del Palacio will look into having the Million Dollar Teacher Project present
 - Mr. Chapman requested to have a CTE update

FORMAL ADJOURNMENT OF REGULAR MEETING

Mr. Chapman moved to adjourn the Regular Meeting; seconded by President Madruga. President Madruga called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:18 p.m.

Corina Madruga, Governing Board President